



KENTUCKY CHAPTER OF THE AMERICAN COLLEGE OF EMERGENCY PHYSICIANS

KACEP
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Ashlee Melendez, MSPH, BSN

May 21, 2018

RE: KACEP 2018 Annual Meeting

Dear Exhibit Representative:

I would like to invite you to participate in the Kentucky Chapter of the American College of Emergency Physicians (KACEP) Annual Meeting. The meeting will be held November 15, 2018. We have a membership of 356 emergency medicine physicians throughout the state of Kentucky. Approximately 75-85 participants typically attend the meeting.

The meeting agenda:

11:00am Gates Open
12:00 noon Lunch/Meeting
Committee Reports
Elections
12:00-5:00pm Exhibits open

Please complete exhibit contract and email back ashlee@louisville.edu or fax to Ashlee at 502-852-0066. We look forward to having you exhibit at our Annual Meeting.

The exhibit fee this year will be \$750.00. Space is limited, so booths will be on a first come first serve basis. If you are interested, please sign the agreement and fax or email back to me at 502-852-0066 or ashlee@louisville.edu. This fee includes one entry ticket. Please see the other sponsorship opportunities enclosed; **exclusive preconference course sponsor and the KACEP Race and trophy presentation sponsorship**. If you sponsor either of the exclusive opportunities additional information will be sent to you separately.

With this fee you will be provided exhibit space admission, lunch ticket, and a quarter page advertisements in the KACEP electronic quarterly newsletter. Please make check payable to KACEP, PO Box 2831, Louisville, KY 40201-2831. Our tax ID number is 310923037. Tickets will be emailed to address supplied on the agreement. **Representative will need ticket in hand when entering facility. A valid email address is required. Tickets cannot be reissued.**

Please email your print ready ad to ashlee@louisville.edu by 9/1/18 for this quarter, or 12/1/18 for next quarter. Quarter page horizontal ad is 7.5"x2.5". A quarter page vertical ad is 3.5"x5.0". Pricing is available for additional size advertisements. Free 30 day job posting included. (total of \$585 value)

I look forward to hearing from you. If you have any questions, please email me at ashlee@louisville.edu or phone 502-852-7874. Specific event information will be sent to registered exhibitors.

Sincerely,
Ashlee Melendez, MSPH, BSN
Executive Director